

1 BILL NO. G-92-03-10

(AS AMENDED)

(as amended)

2 GENERAL ORDINANCE NO. G-

15-92

3 AN ORDINANCE CLARIFYING  
4 ELIGIBILITY FOR PAID VACATION  
5 LEAVES

6 WHEREAS, confusion exists as to how to calculate  
7 vacation leave for employees with a break in service with the  
8 City or recruited from other governmental units;

9 NOW THEREFORE BE IT ORDAINED BY THE COMMON COUNCIL  
10 OF THE CITY OF FORT WAYNE, INDIANA:

11 SECTION 1. Former employees of the city or its  
12 utilities who are rehired, or employees with past service  
13 with another Indiana political subdivision, will not gain in  
14 seniority as the result of any prior service but will be  
15 given credit for such prior service for the purpose of  
16 determining eligibility for vacation leave if the prior  
17 service is reinstated by PERF (Public Employees' Retirement  
18 Fund), at the time that PERF credits the service.

19 SECTION 2. This provision shall apply to all  
20 employees who were first employed by the City or its  
21 utilities on or before April 1, 1992, and who leave, or have  
22 left, such employment on or after November 1, 1987.  
23 Employees hired on or after April 2, 1992, shall be subject  
24 to said provision provided, however, credit for past service  
25 with another Indiana political subdivision may be granted  
26 only with the express approval of the Mayor and the Common  
27 Council.

28 SECTION 3. That this Ordinance shall be in full  
29 force and effect from and after its passage and any and all  
30 necessary approval by the Mayor.

31 Clitus R Edmonds

Council Member

32 APPROVED AS TO FORM  
AND LEGALITY

J. Timothy McCaulay  
J. Timothy McCaulay  
City Attorney



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10 OF THE CITY OF FORT WAYNE, INDIANA:

11 SECTION 1. Former employees of the city or its  
12 utilities who are rehired, <sup>(delete)</sup> ~~or employees with past service~~  
13 ~~with another Indiana political subdivision~~, will not gain in  
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16 determining eligibility for vacation leave if the prior  
17 service is reinstated by PERF (Public Employees' Retirement  
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20 employees who were employed by the City on or after November  
21 1, 1987.

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23 force and effect from and after its passage and any and all  
24 necessary approval by the Mayor.

25 C R Edmund  
26 Council Member

27 APPROVED AS TO FORM  
28 AND LEGALITY

29 J. Timothy McCaulay  
30 J. Timothy McCaulay  
31 City Attorney  
32

Read the first time in full and on motion by Edmonds, seconded by Delaney, and duly adopted, read the second time by title and referred to the Committee on Regulation (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Common Council Conference Room 128, City-County Building, Fort Wayne, Indiana, on \_\_\_\_\_, the \_\_\_\_\_, day of \_\_\_\_\_, 19\_\_\_\_, at \_\_\_\_\_ o'clock \_\_\_\_\_ M., E.S.T.

DATED: 3-10-92

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Read the third time in full and on motion by Edmonds, seconded by \_\_\_\_\_, and duly adopted, placed on its passage. PASSED ~~LOST~~ by the following vote:

	AYES	NAYS	ABSTAINED	ABSENT
TOTAL VOTES	<u>9</u>			
BRADBURY	<u>✓</u>			
EDMONDS	<u>✓</u>			
GIAQUINTA	<u>✓</u>			
HENRY	<u>✓</u>			
LONG	<u>✓</u>			
LUNSEY	<u>✓</u>			
RAVINE	<u>✓</u>			
SCHMIDT	<u>✓</u>			
TALARICO	<u>✓</u>			

DATED: 4-14-92

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (ANNEXATION) \_\_\_\_\_ (APPROPRIATION) \_\_\_\_\_ (GENERAL) \_\_\_\_\_

(SPECIAL) \_\_\_\_\_ (ZONING) \_\_\_\_\_

ORDINANCE RESOLUTION NO. 2-15-92

on the 14th day of April, 1992

ATTEST:

(SEAL)

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Thomas P. Henry  
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 15th day of April, 1992, at the hour of 1:30 o'clock P. M., E.S.T.

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this 21st day of April, 1992, at the hour of 1:20 o'clock P. M., E.S.T.

PAUL HELMKE  
PAUL HELMKE, MAYOR

BILL NO. G-92-03-10 (AS AMENDED) (AS AMENDED)

GENERAL ORDINANCE NO. G-15-92

AN ORDINANCE CLARIFYING  
ELIGIBILITY FOR PAID VACATION  
LEAVES

WHEREAS, confusion exists as to how to calculate vacation leave for employees with a break in the service with the City or recruited from other governmental units;

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:

SECTION 1. Former employees of the city or its utilities who are rehired, or employees with past service with another Indiana political subdivision, will not gain in seniority as the result of any prior service but will be given credit for such prior service for the purpose of determining eligibility for vacation leave if the prior service is reinstated by PERF (Public Employees' Retirement Fund), at the time that PERF credits the service.

SECTION 2. This provision shall apply to all employees who were first employed by the City or its utilities on or before April 1, 1992, and who leave, or have left, such employment on or after November 1, 1987. Employees hired on or after April 2, 1992, shall be subject to said provision provided, however, credit for past service with another Indiana political subdivision may be granted only with the express approval of the Mayor and the Common Council.

SECTION 3. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

Cletus R. Edmonds  
Council Member

Read the third time in full and on motion by Edmonds, and duly adopted, placed on its passage. PASSED by the following vote:

AYES: Nine

Bradbury, Edmonds, GiaQuinta, Henry, Long,  
Lunsey, Ravine, Schmidt, Talarico

NAYS: None

ABSTAINED: None

ABSENT: None

DATED: 4-14-92

Sandra E. Kennedy  
City Clerk

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as General Ordinance No. G-15-92 on the 14th day of April, 1992.

ATTEST:

(SEAL)

Sandra E. Kennedy  
City Clerk

Thomas C. Henry  
Presiding Officer

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 15th day of April, 1992, at the hour of 1:30 o'clock P.M., E.S.T.

Sandra E. Kennedy  
City Clerk

Approved and signed by me this 24th day of April, 1992, at the hour of 1:20 o'clock P.M., E.S.T.

Paul Helmke  
Mayor

Prior PERF Service Effect on Vacation Accrual  
Ordinance: G-15-92

WHO: Current employees with past PERF service, hired before 4/1/92.

WHAT:

The ordinance allows for employees to add past PERF service to current City service in determining their vacation accrual.

WORKSHEET:

Each employee affected will be provided with a worksheet which calculates any additional vacation time due as a result of the ordinance. The calculation adjusts the vacation accrual beginning with the City date of hire to ~~XXXXXX~~ *XXXXXX*. Each affected employee must review and sign their worksheet and this memo, acknowledging agreement, and return it to their payroll clerk by ~~XXXXXX~~ *ASAP*.

The left side of the worksheet shows how vacation is earned under the terms of the ordinance. The right side shows how vacation was actually accrued. The difference between these two amounts equals additional vacation time earned.

NEW VACATION ACCRUAL:

Any additional time shown on the worksheet will be accounted for separate from regular vacation in a special account (HED 099). This time will not appear on your paycheck, but the activity of this account will be reported per pay to payroll clerks. The Payroll Dept. is attempting to find a way to get this on the paycheck at this time. If the employee's biweekly vacation factor has changed as a result of this ordinance, it will be reflected on the ~~XXXXXX~~ paycheck.

*NEXT*

USE OF ADDITIONAL VACATION TIME:

The City will view vacation time taken in this order (1) their regular vacation and accrual (2) vacation earned by this ordinance.

Employees who earned additional vacation time as a result of this ordinance may carry over current vacation into the next year as allowed by the personnel manual plus the additional time. These employees are encouraged to use the additional time earned by 12/31/95.

PAYOFF OF UNUSED VACATION TIME:

If the additional time is not fully used by 12/31/95, the hours will be paid the first payending in January 1996 at the hourly rate earned by the employee on 4/1/92.

Those employees who leave the City before 12/31/95, will be paid only their regular vacation time accrual on their final paycheck. Any balance of the additional time will be paid by the City within 60 days of departure at the hourly rate earned by the employee on 4/1/92. No additional accruals or holidays will be earned during those 60 days.

QUESTIONS: Dean Chandler 4317, ~~XXXXXXXXXXXXXXXXXXXX~~

I have read and understand the above information. I agree with the amount of additional vacation calculated on the attached worksheet.

*Callie Anne Rodriguez*  
\_\_\_\_\_  
Employee Name                      Employee #

*7-29-84*  
\_\_\_\_\_  
Date

*DEAN CHANDLER*

This form, along with the vacation worksheet, must be returned to ~~XXXXXXXXXXXX~~

DIGEST SHEET

TITLE OF ORDINANCE: General Ordinance

DEPARTMENT REQUESTING ORDINANCE: Mayor's Office

SYNOPSIS OF ORDINANCE:

1) Clarifies vacation policy.

2) Makes clarification retroactive to November 1, 1987.

*G-92-03-10  
as amended as amended*

EFFECT OF PASSAGE: Policy clarified.

EFFECT OF NON-PASSAGE: Policy unclear.

MONEY INVOLVED (DIRECT COSTS, EXPENDITURES, SAVINGS): -0-

Clarification recognizes current practice.

ASSIGNED TO COMMITTEE (PRESIDENT) \_\_\_\_\_

G-92-03-10

As Amended as amended  
Committee of the whole

Committee of the whole

## REPORT OF THE COMMITTEE ON ~~REGULATIONS~~

CLETUS R. EDMONDS, CHAIRMAN

JANET G. BRADBURY, VICE CHAIRWOMAN

RAVINE, TALARICO, SCHMIDT

WE, YOUR COMMITTEE ON REGULATIONS TO WHOM

WAS REFERRED AN (ORDINANCE) (~~XXXXXXXXXX~~) CLARIFYING

## ELIGIBILITY FOR PAID VACATION LEAVES

HAVE HAD SAID (ORDINANCE) (~~RESOLUTION~~) UNDER CONSIDERATION  
AND BEG LEAVE TO REPORT BACK TO THE COMMON COUNCIL THAT SAID  
(ORDINANCE) (~~RESOLUTION~~) \_\_\_\_\_

DO PASS

DO NOT PASS

ABSTAIN

NO REC

C R Edmund

Janet G. Bradbury

Sam L. Talento

W. B. Scherer

Chloe Lawrence

\_\_\_\_\_

\_\_\_\_\_

10

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DATED: 4-14-

**SHIELDING**  $\gamma$  rays from the detector.

DATED:

4-14-92.

Sandra E. Kennedy  
City Clerk